

Detailed Cleaning Plan

- + A check list has been established to assure proper and complete sanitization of the classrooms, restrooms, all common spaces and highly used areas.
- + Staff members will be responsible for the detailed sanitizing of the Religious Education Center using cleaning products recommended by the CDC.

Health and Paper

- + When homework assignments or any assignment involving paper are given to the students, the teachers will be wearing gloves.
- + When papers are collected, no one will handle the paper for 48 hours and none will be handled without gloves.
- + A special basket will be in each classroom for the students to place their assignments in.

Coronavirus Parent Information

- + We will provide parents with a set of notices to sign before our school year starts. The Office of Catholic Schools will provide the templates.

Emergency Contact Information

- + All emergency contact information must be updated and documented correctly at the beginning of the school year.
- + If any changes are made, parents have the responsibility to contact Sister Rosanne within 24 hours so that correct student information is "on file" in her office.

Coronavirus Confidentiality

- + A communication template that is HIPPA compliant will be used to inform the faculty and parents promptly if a staff member, student or one of their immediate family members is diagnosed with the coronavirus or with a presumed positive.

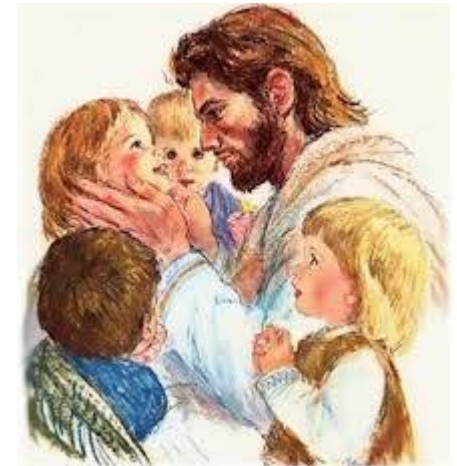
Culture of Joy

- + Creating a Catholic community and meaningful relationships are at the core of what we do and who we are.
- + A culture of joy should be a distinguishing characteristic in our Religious Education Program.
- + Teachers will cultivate a positive, joyful learning environment.

Parent Connections

- + If there are any concerns on health and safety protocols or other concerns that need to be addressed, parents are encouraged to speak with Sister Rosanne and not to post concerns on social media first or speak negatively with other parents
- + Parents are the Primary Educators of their children in the Faith and we are here to support our parents and to do all in our power to nurture and protect our # 1 priority ~ our future ~ their children.

Immaculate Heart of Mary Religious Education Program 2020 – 2021



Health and Safety Procedure for Re-Opening August 2020

GOAL

The goal of our health and safety protocol is to limit exposure between classes of students as much as possible to protect the safety and health of our children.

We intend to welcome all students returning to Religious Education Classes in person in September 2020. We will continue to make every effort, to the extent feasible to adhere to federal and state social distance guidelines and the CDC standards during the entire class time.

The students will always be seated a minimum of three feet apart, the WHO standard. Distance between students is to be measured "shoulder to shoulder," that is, from the shoulder of one student to the shoulder of the next person.

Precautions We Have Taken

- + The water fountain is covered.
- + Small bottled water bottles will be provided for the children.
- + Face Shields have been purchased for the students. They will have their names on them, will be worn during class and then left here and sanitized after every class.
- + Personalized tote bags have been purchased for each student so that they can safely carry their book, folder, pencils, etc.
- + "Touchless" hand sanitizing machines have been purchased for each classroom.

Arrival Procedures

- + Students must wear masks
- + Temperatures will be checked and logged.
- + Students will practice social distancing going to their classrooms.

Faculty and Staff

- + Must wear a Mask/Face Shield at all times.
- + Temperatures will be checked and logged.

Visitors

- + If a parent or someone else enters the Religious Education Center for any reason, they must wear a mask, their temperature will be checked, documentation of visit will be kept and sanitation will occur when the visit is over.
- + Sister Rosanne will verify that each staff member, student and visitor has had their temperature checked and recorded.

* The dignity and privacy of all will be ensured at all times.

Hallways

- + Social distancing will be practiced by following the markings on the floor in the middle of the corridor.
- + Stop and Yield Posters from the CDC will be displayed in the hallways.

Attendance

- + It is "crucial" that attendance sheets be accurate and will be kept in Sister Rosanne's office after each class.

- + If a child will be absent, parents must call the office (717) 259-0611, ext. 7 or email rkarmazin2011@gmail.com by 9:00 AM.
- + If a child has a fever of 100.4 or higher, the child should **not** come to class. If a child comes with a fever, the child will stay in a designated room away from others until the parents arrive.
- + If a child has had a fever during the week prior to coming to class on Sunday, the child must be fever free for 72 hours.

Face Masks/Shields

- + Face coverings will be used by teachers, staff and students at all times.

Classroom Environment / Spacing

- + In the classrooms, chairs will be placed at a minimum of three feet apart and will face the front. All extra furniture will be removed to allow for more space to social distance.
- + Ventilation will be encouraged and all classroom doors and windows will be open when possible.

Hygiene Practices

- + Students will utilize hand sanitizer when entering and exiting the Religious Education Center. Naturally, when students use the restroom or blow their noses, etc., they must wash their hands.
- + Only one person will be allowed in the restroom at a time.
- + In the restrooms, every other sink, stall and urinal will be blocked off.